



# বাংলাদেশ কারাতে ফেডারেশন BANGLADESH KARATE FEDERATION

Room # 236-237, Moulana Bhashani Hockey Stadium, Dhaka-1000, Ph: 02-223380244  
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Date: 14 June 2024

Dear Mr.Sonny Pillay  
President  
Commonwealth Karate Federation (CKF)

## **Visa for participating teams of 11<sup>th</sup> Commonwealth Championship- 2024, Dhaka.**

I understand your concern about the Visa issue, well and wish to assure you that visa will not at all be a problem. As i was Secretary of the ministry of Home affairs and Senior Secretary of Ministry of Public Administration. I know the process and the people in charge of the visa process, in person and will set up a special committee to comprising of officials from Ministry of Home and Ministry of Foreign Affairs to ensure direct and immediate support for every team.

However, I would suggest you to advice participating teams to follow below guidelines:

### **Visa on Application:**

1. Please finalize your team list
2. Send us your team list irrespective of entry for the event in Sports data is made.
3. We will immediately forward the team list to the Ministry of Foreign Affairs and Ministry of Home Affairs.
4. The Ministry of Foreign Affairs will immediately notify concerned Embassy or Visa office of the respective countries.
5. The Ministry of Foreign Affairs will assign a specific officer at those particular Embassy or Visa office. We will forward the name of the assigned officer and his contact details immediately to the Federation of the applicant country.
6. The team official wills immediately contact the visa officer of their respective region along with the attested Letter from Bangladesh Karate Federation.
7. The assigned Visa officer will assist and guide the team officials in the application process of their visa.
8. Once visa application is submitted, applicant Federation will send the reference documents/visa token to Bangladesh Karate Federation which in turn will be immediately be notified to the Ministry of Foreign Affairs for their immediate action.
9. The Embassy or the visa office will issue visa by considering the applications as highest priority and at shortest possible time.



World Karate Federation (WKF)



South Asian Karate Federation (SAKF)



Bangladesh Olympic Association (BOA)



Asian Karate Federation (AKF)



Commonwealth Karate Federation (CKF)



National Sports Council (NSC)



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I believe by following this process, all teams will be able to get their visa within 10 working days of sending their team list to Bangladesh Karate Federation.

Countries who are allowed Visa on arrival will follow the process below:

1. Please finalize your team list.
2. Send us your team list irrespective of entry for the event in Sports data is made.
3. We will immediately forward the team list to the Ministry of Foreign Affairs and Ministry of Home Affairs.
4. Once your itinerary is confirmed, send us an official mail detailing your Team's arrival plan and flight details.
5. The List will be forwarded to the Immigration Police and Airport Police authority through Ministry of Foreign Affairs and Ministry of Home Affairs.
6. On arrival of your team BKF Coordinator for arriving team will liaison with the immigration Police and Airport Police at the Hazrat Shahjalal International Airport to assist in visa on arrival application process and arrange quick disposal of Visa

I believe getting visa of every team will be fairly easy and I, myself personally will supervise this process.

Hope you have, now a clear picture of our plan of getting every team's visa and will have the confidence that all teams will get their visa well ahead of time.

Please feel free to contact me if you need further assistance.

Best Regards

Dr. Mozammel Hoque Khan  
President  
Bangladesh Karate Federation